
MINUTES

Meeting of: Scottish Futures Trust Board

Date & Time: 4th May 2011 at 2:30pm

Place: SFT Boardroom, 11-15 Thistle Street, Edinburgh

Attendees: Sir Angus Grossart - Chair (AG)
Graeme Bissett (GB)
Carolyn Dwyer (CD)
Cllr Jim Fletcher (JF)
Fiona Mackenzie (FM)
Barry White (BW)
Peter Reekie (PR)
Alastair Young – in attendance at 3:15pm
Colin Proctor - in attendance at 3:15pm

Apologies: None

The Chairman welcomed all to the meeting.

1. Minutes of previous meeting

Subject to the amendment being made, as discussed, to section 6 on page 5, the minutes of the 7th March 2011 meeting were accepted as a true and fair record.

BW gave an update on SFT's submission to the Christie Commission, confirming that the submission had been received and that SFT are in dialogue with the Commission with a view to further explaining or expanding on the key issues. The Commission is due to report to Ministers in June.

2. Chairman's Report

The Chairman reported that since the last meeting he and the Chief Executive have been in regular contact. A meeting between the Chairman, the Chief Executive and the Permanent Secretary was to take place that evening. The Chairman reported that he had held two meetings with SFT staff. These were both worthwhile and enjoyable and allowed the opportunity to discuss a wide range of issues regarding SFT's strategy.

It was also recognised that the Benefits Statement has been an effective tool in demonstrating the quantifiable benefits and savings of SFT's work and that the increased awareness of SFT's work has helped to depoliticise it.

3. Chief Executive's Report

BW noted that SFT had reached a milestone in that the average length of service of staff members has now exceeded one year. This was recognised as a timely reminder of how rapidly SFT has developed. The Chairman and Board Members also congratulated the Chief Executive on his two years' service.

a. Asset Management

Colin Proctor joined the meeting to discuss the emerging opportunities for SFT in the area of asset management in light of the IBR findings and budget recommendations, and gave an update on the work that has commenced in this area. Areas of financial savings have been identified and the report is being finalised. Implementation to be discussed.

Action: BW/AG to discuss implementation

b. Waste

Alastair Young presented to the Board regarding the work that SFT is carrying out in the area of waste treatment, covering a number of areas including SFT's support to waste projects in Glasgow and Edinburgh. The Board discussed SFT's waste role, in particular the support to the Clyde Valley Strategic Waste Initiative and the potential to help generate savings.

The Board thanked both Colin and Alastair for their time.

4. Benefits 2010/11

PR reported that the work on the 2010/11 Benefits Statement is well underway. The statement is currently being externally validated and will be ready to be reviewed at the Board meeting in June.

5. Corporate Planning

BW confirmed that the manifestos of all the main parties had been reviewed and strategic planning had been undertaken with regard to possible election outcomes. SFT is aware of Scottish Government post-election processes and the timetable for these, and has its own post-election plan in place to work with any incoming government.



6. AOB

It was agreed that a member of the Housing team would be asked to join the Board meeting in June to update the Board on the NHT project.

Action: BW

PR reported that the year-end financials are progressing well and that the annual report will be presented at the June Board meeting.

7. Date of next Meeting

Wednesday 27 June 2011 (3.30pm)

Meeting Dates for 2011 – all meetings start at 2.30pm unless otherwise stated:

25th January	7th March 2.15pm	4th May	27th June 3.30pm
15th August	3rd October 10.30am	5th December	